

## Cottage Food Business Assessment Form

*This form must be completed and returned to the Caroline County Environmental Health Office for review at least 3 weeks in advance of the event date OR at least 30 days prior to operation.*

In accordance with COMAR 10.15.03, a cottage food product is defined as a non-potentially hazardous food (as specified in 10.15.03.27) that is offered for sale only at a farmer's market or public event. Sales through interstate commerce, whole sale, and sales to other retail facilities are prohibited. All cottage food products must be produced and packaged in the State of Maryland.

As of October 1, 2018, House Bill 1106 permits the sale of approved cottage food products within the State of Maryland directly to a consumer from a residence, by personal delivery, and by mail delivery.

1. Name of cottage food business owner:

\_\_\_\_\_

2. Name of cottage food business: \_\_\_\_\_

3. Preparation address (cannot be a P.O. Box):

\_\_\_\_\_

4. Phone number and email (if applicable) of business owner:

\_\_\_\_\_

5. Cottage Food item(s) to be sold (you may continue on the back of this form if needed):

6. All cottage food products must be prepackaged and labeled in accordance with the supplemental labeling guidelines. ***Please provide a sample of the product label to this office for review.***

7. Location of sales (if at Farmer's Market and/or special public events):

\_\_\_\_\_  
\_\_\_\_\_

8. All products shall be protected from contamination during preparation, delivery, and display.

- i. Foods shall not be prepared in homes where there are house pets, reptiles, birds, etc.
- ii. Food preparation shall not take place in homes that have ill family members.
- iii. All foods shall be prepared, portioned, and pre-packaged in a sanitary environment prior to sales.
- iv. Only wholesome eggs with unbroken shells will be used as ingredients (when appropriate).

I agree to ensure the above stated measures are completed:

Applicant signature: \_\_\_\_\_

-----HEALTH DEPARTMENT USE ONLY-----

Date Received: \_\_\_\_\_

Assessed By: \_\_\_\_\_